

BAND 1

I (please print).....

Being the authorised representative of

hereby request that BAND Ltd: run an Enhanced Disclosure check

for (Applicants name).....

They are a Paid worker £57 or Volunteer £12Payment via BACS or cheque

Address / phone no. (of organisation) in case of any queries from BAND:

.....TEL.....

Identity documents checked – please tick the documents seen to prove the applicants identity

| GROUP 1 | Tick | GROUP 2a cont. | Tick |
|---|------|---|------|
| Current valid Passport | | HM Forces ID card (UK) | |
| Biometric Residence Permit (UK) | | Fire Arms Licence (UK) | |
| | | GROUP 2b (NO INTERNET COPIES ACCEPTABLE) | |
| | | Mortgage Statement (UK or EEA) | |
| Birth Certificate (UK) issued at time of birth (full or short form) | | Bank/Building society statement (UK or EEA) | |
| Current Photocard Driving Licence (UK or EU) (full or provisional) | | Bank/Building society account opening letter (UK) | |
| | | Credit Card Statement (UK or EEA) | |
| | | P45/P60 statement (UK) | |
| Adoption Certificate (UK) | | Work Permit/Visa (UK) | |
| GROUP 2a | | Utility Bill (UK) not mobile phone | |
| | | Council Tax Bill (UK) | |
| Current UK driving licence (old style paper version) | | Benefit Statement | |
| | | EU Nationals ID Card | |
| Certified copy of Birth Certificate (UK) issued after the time of birth | | Cards carrying the PASS logo | |
| | | A document from government | |
| | | A letter from a head teacher or college principal for 16 -19 year olds in FTE | |
| Certified copy of Birth Certificate (UK) issued after the time of birth | | A letter of sponsorship from future employer | |
| | | Financial statement | |
| Marriage/Civil Partnership Certificate (UK) | | | |

Signed

Date.....

If you have not been able to see the required documents please give an explanation below, explaining what measures you have taken to prove the applicants identity.