



## Early Years Practitioner – Level 3

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Responsible to	Senior Early Years Practitioner
Responsible for	None. May involve support to Volunteers and Students under supervision of Senior Practitioners.
Grade	B

### Purpose

To provide and maintain a high quality Early Years service within Windmill Hill City Farm, Children and Family Services.

### Main duties and responsibilities

#### Children and Families

- Promote and value children's experience within an anti discriminatory framework.
- Develop respectful and warm relationships with the children.
- Plan and deliver a balanced range of activities which meet the developmental needs of each individual child.
- Work with the Early Years Foundation Stage Framework ensuring high standards of care and learning for the children.
- Undertake key worker responsibilities.
- Monitor and maintain records, carry out observations on each child's development, liaising with parents, staff and other professionals, as appropriate.
- Provide and maintain a child centred environment.
- Ensure health and safety standards are maintained at all times.

#### General

- Work within and to promote the aims and objectives of the City Farm, and to present a positive image of the Farm to the public.
- Abide by the City Farm's policies and procedures.

## Job Description



- Carry out any other duties commensurate with the responsibilities of the post, as required.
- Take part in Farm events where required.
- Attend staff and other meetings as appropriate.
- Undertake training and regular supervisions/appraisals as part of your personal and professional development.

## Person Specification

### Essential

1. NVQ level 3, NNEB, or equivalent childcare qualification.
2. A minimum of 1 years proven experience of working in a childcare environment.
3. Knowledge and experience of working with the Early Years Foundation Stage framework.
4. Awareness and understanding of Health and Safety issues in a childcare setting.
5. Awareness and understanding of safeguarding and the ability to safeguard all children in the setting.
6. The ability to work as part of a team and work on own initiative.
7. The ability to maintain accurate records including those used for development logs/learning diaries.
8. The ability to carry out observations on children and their learning.
9. The ability to plan and carry out a variety of stimulating activities for young children both indoors and outdoors.
10. The ability to communicate appropriately with children, parents / carers and colleagues.
11. The ability to develop respectful and warm relationships with children.
12. To have a high level of enthusiasm and commitment within the childcare workforce.
13. To be reliable, consistent and self-motivated.
14. The ability to maintain a positive and welcoming environment at all times.

## Job Description



15. The ability to stay calm under pressure and work with interruptions in a busy environment.
16. A positive approach to equality of opportunity, and behaviour.
17. Willingness to undertake training.
18. Good organisational skills.
19. The ability to take responsibility for your own health and safety, and that of others.

### **Desirable Criteria**

1. Awareness of current childcare legislation.
2. Experience of working with children with additional needs.
3. Food Hygiene certificate.
4. First Aid certificate.
5. An interest in the work of Windmill Hill City Farm, and an understanding of our aims and objectives.